



## Position: senior research manager

### job summary

China Policy is seeking a full-time senior research manager. Supervising eight policy portfolios and interacting with clients in government, media, multilateral agencies and non-profits, the position offers unrivalled insight into China's policy trajectory as it manages domestic and global challenges.

We are seeking a candidate with economic and political China experience. He or she will have advanced editorial skills, a developed writing style, singular attention to detail, persuasive presentation skills and some management experience. The position would suit a seasoned China journalist looking to make a move into strategic advisory in a growing company where they can help shape company policy.

Working with our portfolio managers and lead analysts, the successful candidate will develop policy and direction for content, draft high-level analysis, support portfolio teams, and sign off on reports and publications. He/she will also be confident in presenting to clients across our policy portfolios.

China Policy is a globally recognised policy analysis and strategic advisory firm headquartered in Beijing. Working almost exclusively from Chinese sources, we build client knowledge and provide tools to map, analyse and respond to China's changing domestic, market and geopolitical environments.

### responsibilities

- develop content direction and policy
- collaborate with portfolio teams to draft and edit briefs and reports
- work with portfolios on high level analysis
- support the business development team at client presentations and meetings
- contribute to development of new publications and information systems
- manage, train and develop staff
- support the managing director on strategy, management and publication process issues

### knowledge and skills

- MA/PhD or equivalent work experience
- advanced or native-level speaker and reader of Chinese
- native-level English speaker with keen appreciation of nuance
- demonstrated competence in drafting, editing and publishing
- strong eye for detail and clear communicator
- China studies background preferred
- proactive business development approach
- demonstrated management experience
- good intercultural communication skills
- ability to produce work to a set schedule, flexible and able to take initiative
- willingness to work overtime when necessary

Please apply via our website at <https://policycn.com/careers/>. To discuss this position, please contact philippa.jones@policycn.com.